

CJA30 Compensation Rates

Hourly Attorney Rates

| <u>In-Court</u> | <u>Out-of-Court</u> |
|-----------------|---------------------|
| \$125 | \$125 |

Mileage Rates

| <u>Date Travel Occurred</u> | <u>Reimbursable Amount</u> |
|-------------------------------|----------------------------|
| On or after January 1, 1995 | \$.30 mile |
| On or after June 7, 1996 | .31 mile |
| On or after September 8, 1998 | .325 mile |
| On or after April 1, 1999 | .31 mile |
| On or after January 14, 2000 | .325 mile |
| On or after January 22, 2001 | .345 mile |
| On or after January 21, 2002 | .365 mile |

Photocopy Rate

Copies made “in-house” will be reimbursed in an amount up to and including 15¢ per page. Please show on the Itemization of Expenses attachment, the number of copies made and the cost per copy. All photocopy charges incurred outside of appointed counsel’s office by a commercial vendor require a receipt.

Facsimile Rate

Facsimiles sent “in-house” will be reimbursed in an amount up to and including \$1.00 per page. Please show this expense on the Itemization of Expenses attachment, the number of pages sent and the cost per page. All facsimiles charges incurred outside of the appointed counsel’s by a commercial vendor office require a receipt.

Legal Assistants/Law Clerks

Monies paid as salary to legal assistants or student law clerks who assist appointed counsel in the preparation of the case will be reimbursed at the hourly rate in which they are actually paid by the firm. This type of expense should be shown in an itemized attachment, similar to the attorney’s out-of-court itemized statement. Please show the date, how time was spent, amount of time, and the hourly

rate.

Please Note

In addition to the above mentioned receipts, the Court also requires receipts for the following expenses:

1. Long distance phone charges in excess of \$50. The receipt should be the itemized invoice, highlight the date, telephone number and amount. Please note on the receipt who the calls were made to or received from.

2. Expenses related to computer assisted legal research (Lexis, Westlaw, etc) must be accompanied by the itemized invoice showing the number of minutes, client's name or reference number, and the amount charged. Please highlight the applicable charges being claimed.

3. Postage expenses for overnight delivery or courier services require a detailed receipt.

4. Travel expenses for oral argument should be itemized and accompanied by receipts. The Court requires the hotel's detailed itemized receipt, showing the cost of the room and the taxes charged. Detailed meal receipts are also required for meals totaling over \$25. Please remember that alcoholic beverages are not part of the allowable expenses. Receipts for public transit or taxi from office to airport, airport to hotel or courthouse, and return. (Car rental is not reimbursable.)